



Cláudio José Alambre Coelho

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DIGITAL SKILLS

Python (Nível Académico) / HTML , CSS e JavaScript / SQL (PostgreSQL, MySQL, SQL Server) / LINGUAGEM C / Git / Python / Linux / Programação em Java, Python, SQL, C, HTML, JavaScript, Assembly / Team Management / Team Work / Project Manager / Product Manager / Development Methodologies: Scrum, Kanban / Azure, Azure DevOps / IoT Applications (Arduino, Raspberry Pie) / Software Development and Software Engineering / Machine Learning / Frameworks: Django, Flask / Cisco Networks / Certificação Cybersecurity / PenTesting / Vulnerability Assessment / OPENVAS / IT Security Risk Management / Active Directory / Systems Administration / Computer Network & Network Security / Cryptography / Linux (Red Hat, Debian) / Ethical Hacking

ORGANISATIONAL SKILLS

Organisational skills

Due to the professional experience acquired throughout my professional career, I consider myself a well-organized person, having acquired the necessary tools to make important choices and decisions and to prioritize matters that currently require more attention, thus rationalizing the necessary resources for the best resolution of the problem.

COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills

I have an excellent communication skills acquired by integrating and managing teams throughout my professional career. I am currently responsible for organizing and managing teams at the company where I work. Responsible for communication between the client and the company, marketing and sales department.

EDUCATION AND TRAINING

IT Engineering Degree

ISMAT - Instituto Superior Manuel Teixeira Gomes [09/2021]

City: Portimão | **Country:** Portugal | **Website:** <https://www.ismat.pt/> | **Field(s) of study:** Information and Communication Technologies: • Software and applications development and analysis • Database and network design and administration | **Final grade:** 16

Cybersecurity Postgraduate Degree

UALG - Universidade do Algarve [2024 - 2025]

City: Faro | **Website:** <https://www.ualg.pt/en/curso/1938/plano> | **Field(s) of study:** Information and Communication Technologies

This postgraduate program focuses on equipping professionals from technological fields with advanced skills in implementing cybersecurity within organizations. The curriculum emphasizes practical applications while grounding students in theoretical and sociological aspects of cybersecurity.

Core Topics Covered:

Access and Identity Management Systems
Computer Networks, Wireless, and Mobile Security
Modern Cryptography
Vulnerability, Identification, Analysis, and Exploration
Computer Systems Forensic Analysis
Cyber Governance, Risk Management, Standards, and Compliance
Cybersecurity Evaluation, Penetration Tests, and Audit
Systems Administration Cybersecurity

A comprehensive program designed to tackle real-world challenges and secure modern digital infrastructures.

Management Degree (1º year)

Universidade do Algarve - ESGHT [07/2020 – 07/2021]

Website: www.ualg.pt

Certificate in Communication, Customer Service and Conflict Management

CONPRO - Consultadoria e Projectos LDA [26/07/2012]

- Communication
- Customer Service
- Conflict Management

Digital Marketing Course

USP - Universidade de São Paulo [26/04/2020]

Website: <https://pt.coursera.org/> | NQF Level: Curso online

Difference between Marketing and Digital Marketing
Importance of ROI and how to calculate it
Funnel introduction
Google Analytics
Google Adwords
Channel types
SEM
SEO
Facebook Ads
Email Marketing
Configuring and planning campaigns
AB Tests
Strategy Metering and interaction

WORK EXPERIENCE

Product/Project Manager - ProppyTech

Casafari [01/10/2023 – Current]

City: Portimão

- Collaborate with clients to define project requirements, objectives, and success criteria;
- Work closely with tech teams to translate client requirements into technical specification;
- Create detailed project plans, outlining tasks, milestones, and resource allocation;
- Define project scope, goals, and deliverables, ensuring alignment with client expectations;

- Facilitate communication between clients and development teams, addressing any technical queries or concerns;
- Product tree (Epic, Feature, US, Backlogs, Sprints);
- Scrum Agile Methodology (Dailys, Reviews, Retro, Plannings, etc.);
- Provide timely updates and status reports to clients and internal stakeholders, about project progress;
- Proactively identify bottlenecks and obstacles and implement strategies to keep projects on track;
- Review and validate work completed by development teams to ensure it meets project specifications;
- Conduct thorough quality assurance checks to guarantee the accuracy and functionality of CRM implementations.

Skills: Agile methodologies · Project Management · Product Management · Scrum · Software project management · Software product management · Azure DevOps · Product Requirements · Product Life Cycle

IT Manager

Portitours Group - Portitours & Mares Maravilhosos [01/2023 - Current]

City: Portimão

- Implementation and maintenance of computer systems, networks and software;
- Software Engineering focused on the operation of the company;
- Implementation of computer systems, networks and applications to manage the organization's operations;
- Project and Product Management.

Skills: JavaScript · Python · HTML · CSS · Flask · PostgreSQL · Project Management · Teams management

www.portitours.pt

www.opheliacatamaran.pt

Project Manager - TravelTech

Grupo Portitours - Portitours & Mares Maravilhosos [15/09/2020 - 02/2023]

City: Portimão

- **Project Manager:** planning, directing, and coordinating technology projects and teams;
- **Web & Software Development:** Booking Engines and OTA's (TravelTech);
- **Digital Marketing Manager.**

www.portitours.pt

www.opheliacatamaran.pt

Project Manager

Pearl Boats Lda

City: Portimão | Website: www.pearl-boats.pt

Pearl Boats Lda - Quality vessels Construction - Powerboats Company

- **Web Development:** Websites & Booking Engine implementation;
- **Digital Marketing manager:**
- **Digital Project Manager:** planning, directing, and coordinating technology projects.
- **Teams management:** training and teams management.

Manager

Royal Nautic [07/03/2019 - 30/08/2020]

City: Portimão | Country: Portugal | Website: www.royalnautic.pt

- **Operational Management:** leading the land and sea teams, and logistics;
- **Digital Project Manager:** planning, directing, and coordinating technology projects and teams. Web design, Booking Engines and OTA's (OTA - Online Travel Agency);
- **Sales and Marketing:** Digital Marketing Management;
- **Human Resources:** training and teams management.

Software developer

WazaSystems [12/2018]

Responsible for the designing and development of web applications and software projects in Python with Flask and Django frameworks. Proficient in managing full-stack web application projects, product development from concept through launch and iteration.

Skills:

- **Python:** Strong knowledge of Python programming for backend logic.
- **Flask & Django:** Experience with Python web frameworks to build scalable and secure web apps.
- **Databases:** Proficient in relational databases like SQLite, MySQL, and PostgreSQL, with skills in data modeling, schema design and querying.
- **Frontend Technologies:** Skilled in Bootstrap, JQuery, HTML5, CSS, and JavaScript for crafting dynamic and responsive web interfaces.
- **APIs:** Knowledge of building and consuming RESTful APIs for integration and data exchange.
- **Version Control:** Familiar with Git for source code management.
- **WordPress:** Developing and customizing WordPress websites, including theme customization, plugin integration, and optimizing performance.
- **Testing:** Experience in unit and integration testing to ensure high-quality code.
- **Product Management:** Knowledge of product management processes, from ideation to launch, ensuring alignment with business goals.
- **Prototyping:** Ability to create prototypes and wireframes to visualize and iterate on product ideas.
- **Product Lifecycle:** Understanding of the full product lifecycle, from concept to deployment and ongoing maintenance.
- **Scrum Agile Methodologies:** Dailys, Reviews, Retro, Plannings, etc.
- **Requirements Gathering:** Skilled in collaborating with stakeholders to gather and define project requirements.
- **Stakeholder Management:** Experience in working closely with stakeholders to ensure product objectives and user needs are met.
- **Launching Products:** Expertise in coordinating product launches, ensuring smooth deployment and post-launch support.

www.wazasystems.com

Skipper

Timeless Moments [03/2018 – 10/2018]

City: Vilamoura | Country: Portugal | Website: <https://www.timelessmoments.pt/>

- Yacht Skipper.

Skipper

Islands 4 You [2015 – 2018]

City: Faro | Country: Portugal | Website: <https://www.islands4you.pt>

- Skipper
- Sales

Security Response Team

Vigiquinta (Quinta do Lago) [2013 – 2016]

City: Quinta do Lago | Country: Portugal | Website: <https://www.quintadolago.com/pt/servicos-do-resort/seguranca/>

- Surveillance and protect people and goods in places where access is prohibited or restricted to the public;
- Intrusion response;
- Security monitoring.

Chief Security Officer

Hotel Conrad [01/04/2012 – 2014]

City: Quinta do Lago | Country: Portugal | Website: <https://www.hilton.com/en/hotels/faoapci-conrad-algarve/>

- Operate Electronic Surveillance Systems (CCTV) and ensure the security of the Hotel's facilities and staff, as well as customers.
- Teams management.

Executive Chauffeur

Statur - Exquisite Chauffer Services [31/07/2010 – 30/07/2011]

City: Faro | Country: Portugal | Website: <http://www.exquisite.statur.com/>

- Chauffeur luxury services to VIP clients;
- Teams management;
- Customer service.

Security Officer - Transportation of Values

Esegur SA [06/2008 – 24/07/2010]

City: Algarve | Country: Portugal

- Transport and security of banknotes, coins, securities and other valuables assets.

Hotel Vilasol Golf Resort & Spa (Vigilante)

Blue Security Serviços de Segurança Privada SA

City: Quarteira | Country: Portugal

- Operate Electronic Surveillance Systems (CCTV) and ensure the security of the Hotel's facilities and staff, as well as customers.

Navy Special Forces

Portuguese Navy [15/09/2003 – 11/02/2007]

City: Lisboa | Country: Portugal

- Ensuring the security of military and government infrastructure;
- Participate in amphibious assault, reconnaissance/intelligence actions;
- Navy Police;
- Protect Maritime Communication lines;
- Guarantee the security of the National territory and Maritime Security;
- Ensuring the safety of merchant ships and vessels, both in ports and at sea;
- Maritime defense of ports.

LANGUAGE SKILLS

Mother tongue(s): Português

Other language(s):

Inglês

LISTENING C2 READING C2 WRITING C2

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user